

CITY UNION BANK LIMITED

CIN: L65110TN1904PLC001287

Regd. off.: 149, T.S.R (Big) Street, Kumbakonam – 612 001

Phone: 0435-2432322 ; Fax: 0435-2431746

e-mail: shares@cityunionbank.in ; website: www.cityunionbank.com

POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Members,

NOTICE is hereby given that pursuant to the provisions of Section 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 ("**the Act**") read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 (including any statutory modifications or re-enactments thereof for the time being in force, and as amended, from time to time, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 [as amended], Secretarial Standard on General Meetings ("**SS-2**") issued by the Institute of Company Secretaries of India, circulars issued by the Ministry of Corporate Affairs (the "MCA"), Government of India, for holding general meetings / conducting postal ballot process through electronic voting ("remote e-voting") vide General Circular No.14/2020 dt. April 8, 2020, No.17/2020 dt. April 13, 2020, No.20/2020 dt. May 05, 2020, No.22/2020 dt. June 15, 2020, No.33/2020 dt. September 28, 2020, No.39/2020 dt. December 31, 2020, No.10/2021 dt. June 23, 2021, No.20/2021 dt. December 8, 2021, No. 03/2022 dt. May 5, 2022, No.11/2022 dated December 28, 2022 and 09/2023 dated September 25, 2023 (collectively called as the "**MCA Circulars**") and SEBI circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167, dated October 7, 2023 and other applicable extant rules / regulations / guidelines / circulars / notifications [including any statutory modifications, amendments, thereto or re-enactments thereof], approval of the members of City Union Bank Limited is being sought on the Special Businesses to be passed as **Special Resolution** contained herein through Postal Ballot by way of remote e-voting ("**e-voting**") process.

The referred MCA circulars provide extended relaxations to seek members' approval for items other than Ordinary Business, by way of Postal Ballot or e-voting. Kindly note as per the said MCA circulars hard copy of the Notice & Postal Ballot is not sent and accordingly this is being sent only to those members who have registered their e-mail address with the Bank / its Registrar & Transfer Agents "M/s Integrated Registry Management Services Private Limited".

You are requested to peruse the following proposed Resolutions along with Explanatory Statement and thereafter record your assent / dissent by means of **e-voting** system provided by NSDL which will **commence on March 31, 2024 and conclude on April 29, 2024. The Resolutions, if passed, shall be deemed to have been passed on the last date of e-voting i.e. April 29, 2024 at a general meeting.**

SPECIAL BUSINESS

1. Re-appointment of Shri. K. Vaidyanathan (DIN 07120706), Independent Director on the Board for a second term:

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 149, 152, Schedule IV and other applicable provisions, if any, of the Companies Act 2013 read with Rules made there under (“the Act”), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations 2015 (“the SEBI Listing Regulations”), Section 10A(2A)(i) and other relevant provisions of the Banking Regulations Act, 1949 (“Banking Act”) [including any modifications or re-enactments thereof for the time being in force], Rules, Circulars, Guidelines issued by the Reserve Bank of India (“RBI”) as applicable from time to time, provisions of Articles of Association of the Bank and pursuant to the recommendation of the Nomination Committee and the Board of Directors of the Bank, approval of the members be and is hereby accorded for the re-appointment of Shri. K. Vaidyanathan (DIN 07120706), Independent Director on the Board of the Bank for a second term for the remaining period **upto March 27, 2027** as permitted under Banking Regulation Act, 1949 read with RBI circular on Corporate Governance dt.26.04.2021, and being an Independent Director, he will not be liable to retire by rotation.”

2. Re-appointment of Shri. T. K. Ramkumar (DIN 02688194), Independent Director on the Board for a second term:

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 149, 152, Schedule IV and other applicable provisions, if any, of the Companies Act 2013 read with Rules made there under (“the Act”), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations 2015 (“the SEBI Listing Regulations”), Section 10A(2A)(i) and other relevant provisions of the Banking Regulations Act, 1949 (“Banking Act”) [including any modifications or re-enactments thereof for the time being in force], Rules, Circulars, Guidelines issued by the Reserve Bank of India (“RBI”) as applicable from time to time, provisions of Articles of Association of the Bank and pursuant to the recommendation of the Nomination Committee and the Board of Directors of the Bank, approval of the members be and is hereby accorded for the re-appointment of Shri. T. K. Ramkumar (DIN 02688194), Independent Director on the Board of the Bank for a second term for the remaining period of three years i.e. **upto June 16, 2027** as permitted under Banking Regulation Act 1949 read with RBI circular on Corporate Governance dt.26.04.2021, and being an Independent Director, he will not be liable to retire by rotation.”

**By Order of the Board of Directors
for CITY UNION BANK LIMITED**

Sd/-
Venkataramanan S
Company Secretary
M.No.28842

**Place: Chennai
Date: March 26, 2024**

NOTES:

1. The Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, in respect of the Special Business is annexed hereto.
2. This Notice is being sent to the members whose e-mail ids are registered with the Bank / RTA as on the **cut-off date** being **March 22, 2024** and the members on that date are eligible to cast their vote electronically. As regards e-voting, both the e-mail registered members as well as the non-registered members can cast their vote at the Resolution as per remote e-voting instructions forming part of this Notice.
3. Institutional / Corporate Shareholders (i.e. other than Individuals, HUF, NRI, etc.) are required to send a scanned copy (PDF / JPG format) of its Board or governing body Resolution / Authorization etc., authorizing its representative to vote through remote e-voting. The e-mail may be sent directly to the scrutinizer at scrutinizer@cityunionbank.in with a copy marked to NSDL at evoting@nsdl.co.in
4. All relevant documents referred to in this Notice requiring the approval of the members shall be available for inspection by the members. Members seeking to inspect are requested to drop an e-mail to shares@cityunionbank.in
5. Members who have not registered their e-mail address so far, are requested to register their e-mail address (for demat holders - with their respective DPs and for holders in physical form - with the Bank's RTA) to enable the Bank to send all future correspondence through e-mail.
6. A copy of this Notice is also available in the website of the Bank and NSDL. The same can also be downloaded from the website of the stock exchanges viz. The National Stock Exchange of India Limited and BSE Limited.

7. **Voting through electronic means**

In terms of Section 108 of the Companies Act, 2013 and the Companies (Management and Administration) Rules, 2014, as amended and read with Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, the Bank is pleased to provide remote e-voting facility to its members through the services provided by National Securities Depository Limited (NSDL).

8. The **remote e-voting will commence on March 31, 2024 (9:00 a.m.)** and **conclude on April 29, 2024 (5:00 p.m.)**. The e-voting module shall be disabled by NSDL thereafter.
9. The Board of Directors of the Bank has appointed **Shri. V. Sankar, Practising Company Secretary, Coimbatore**, as **Scrutinizer** to scrutinize and report the voting process in a fair and transparent manner. The **Results** of the Postal Ballot shall be announced on or before **Thursday, May 2, 2024** and the Resolution, if passed with requisite majority, shall be deemed to have been duly passed on the last date of e-voting i.e. **April 29, 2024** at a general meeting. The results of the postal ballot shall be hosted in the website of the Bank and also it will be communicated to Stock Exchanges viz. NSE and BSE as per statutory requirements.
10. **Update your KYC:** The shareholders holding shares in Physical / Demat mode may kindly update their KYC details with the Bank / RTA or with their respective Depository Participant (DP) by submitting the following:
 - a) ID Proof : Self Attested copy of PAN Card
 - b) Address Proof : Self Attested copy of Passport / Aadhar Card / Bank Pass Book / Voter Card / Driving License

EXPLANATORY STATEMENT

[Pursuant to Section 102 read with Section 110 of the Companies Act, 2013]

Item No. 1

Re-appointment of Shri. K. Vaidyanathan (DIN 07120706), Independent Director on the Board for a second term

In accordance with the provisions of Section 149 (10) of the Companies Act, 2013, an Independent Director can hold office for a maximum term of upto five (5) consecutive years on the Board of a company and shall be eligible for re-appointment for another term of five years subject to passing of Special Resolution by the members and disclosure of such appointment in the Board's Report. Also, as per para 17(1D) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 [as amended vide SEBI (Second Amendment Regulations), 2023] {"SEBI Listing Regulations, 2015"} with effect from April 1, 2024, the continuation of a Director serving on the Board of Directors of a listed entity shall be subject to the approval by the shareholders in a General Meeting atleast once in every 5 years from the date of their appointment or re-appointment as the case may be.

Further, in respect of Banking Companies, the provisions of Section 10A (2A)(i) of the Banking Regulation Act, 1949, specifies that the overall tenure of Non-Executive Directors should not exceed a period of eight (8) consecutive years and the RBI circular on Corporate Governance dt.26.04.2021, stipulates the upper age limit for a Non-Executive Director as 75 years. Shri K. Vaidyanathan shall be attaining the age of 75 years on March 28, 2027 and in view of this, his term on the Board of the Bank is permitted till March 27, 2027.

Shri. K. Vaidyanathan was co-opted as an Additional Director in the Board of the Bank w.e.f. May 3, 2019 and the shareholders of the Bank approved his appointment as an Independent Director at their meeting held on August 29, 2019.

Pursuant to the recommendations of the Nomination Committee of the Bank, the Board of Directors of the Bank at its meeting held on March 26, 2024 had considered and approved the proposal to re-appoint Shri. K. Vaidyanathan (DIN 07120706), Independent Director for a second term upto March 27, 2027. As per the provisions of the Companies Act, 2013, he is eligible for re-appointment for a further term of 5 years but being a Banking entity the maximum permissible tenure of a Director is 8 years from the date of initial appointment i.e. from the date of appointment as an Additional Director. Accordingly, in compliance with the provisions of Banking Regulation Act, 1949 and also, the aforesaid RBI circular on Corporate Governance, the approval of members is sought for the re-appointment of Shri K. Vaidyanathan, Independent Director for his remaining period on the Board of the Bank upto March 27, 2027.

The re-appointment of Shri. K. Vaidyanathan is in compliance with the provisions of Section 10A(2A)(i) of the Banking Regulation Act, 1949. He is not disqualified from being appointed as Director in terms of Section 164 of the Companies Act, 2013 and has given his consent to act as Director for a second term. The Bank has also received a declaration from him that he meets the criteria of Independence as prescribed under Section 149(6) of the Companies Act, 2013 and SEBI Listing Regulations, 2015. He fulfills the conditions as specified in the Companies Act, 2013, Banking Regulation Act, 1949 and SEBI Listing Regulations, 2015 for such re-appointment and is Independent of the management. A brief profile of Shri K. Vaidyanathan as required to be given pursuant to Regulation 36(3) of SEBI Listing Regulations, 2015 and Secretarial Standard issued by ICSI, is given elsewhere in this report. Further, in terms of Section 149 (13), being an Independent Director, he shall not be liable to retire by rotation.

Further, the Board of Directors at its meeting held on March 26, 2024, took into account the outcome of his performance evaluation for FY 2023-24 made earlier by it and placed on record that the overall involvement and performance of the Director is satisfactory.

Save and except Shri K. Vaidyanathan and the shareholders who are his relatives, none of the Directors and Key Managerial Personnel and their relatives are concerned or interested in the agenda item.

Shri. K. Vaidyanathan is having vast experience and knowledge in the field of Accounting, Finance, Information Technology and Business Management sectors. The Board is of the opinion that his continued guidance to the Bank in the matters relating to his expertise areas will continue to assist the Board to take informed decisions. Therefore, the Board in terms of Regulation 25 (2A) of SEBI Listing Regulations, 2015, recommends the re-appointment of Shri K. Vaidyanathan as an Independent Director on the Board of the Bank not liable to retire by rotation as set out at Item No.1 of this Notice for approval by Members as Special Resolution.

Item No. 2

Re-appointment of Shri. T. K. Ramkumar (DIN 02688194), Independent Director on the Board for a second term

In accordance with the provisions of Section 149 (10) of the Companies Act, 2013, an Independent Director can hold office for a maximum term of upto five (5) consecutive years on the Board of a company and shall be eligible for re-appointment for another term of five years subject to passing of Special Resolution by the members and disclosure of such appointment in the Board's Report. Further, in respect of Banking Companies, the provisions of Section 10A (2A)(i) of the Banking Regulation Act, 1949 specifies that the overall tenure of Non-Executive Directors should not exceed a period of eight (8) consecutive years.

Shri. T. K. Ramkumar was co-opted as an Additional Director in the Board of the Bank w.e.f. June 17, 2019 and the shareholders of the Bank approved his appointment as an Independent Director at their meeting held on August 29, 2019.

Pursuant to the recommendations of the Nomination Committee of the Bank, the Board of Directors of the Bank at its meeting held on March 26, 2024 had considered and approved the proposal to re-appoint Shri. T. K. Ramkumar (DIN 02688194), Independent Director for a second term. As per the provisions of the Companies Act, 2013 he is eligible for re-appointment for a further term of 5 years but being a Banking entity the maximum permissible tenure of a Director is 8 years from the date of initial appointment i.e. from the date of appointment as an Additional Director. Accordingly, in compliance with the provisions of Banking Regulation Act, 1949, the approval of members is sought for the re-appointment of Shri.T. K. Ramkumar (DIN 02688194), Independent Director for his remaining period on the Board of the Bank upto June 16, 2027.

The re-appointment of Shri. T. K. Ramkumar is in compliance with the provisions of Section 10A(2A)(i) of the Banking Regulation Act, 1949. He is not disqualified from being appointed as Director in terms of Section 164 of the Companies Act, 2013 and has given his consent to act as Director for a second term. The Bank has also received a declaration from him that he meets the criteria of Independence as prescribed under Section 149(6) of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 [as amended] ("SEBI Listing Regulations, 2015"). He fulfills the conditions as specified in the Companies Act, 2013, Banking Regulation Act, 1949 and SEBI Listing Regulations, 2015 for such re-appointment and is Independent of the management. A brief profile of Shri T. K. Ramkumar as required to be given pursuant to Regulation 36(3) of SEBI Listing Regulations, 2015 and Secretarial Standard issued by ICSI, is given elsewhere in this report. Further, in terms of Section 149 (13), being Independent Directors, they shall not retire by rotation.

Further, the Board of Directors at its meeting held on March 26, 2024, took into account the outcome of his performance evaluation for FY 2023-24 made earlier by it and placed on record that the overall involvement and performance of the Director is satisfactory.

Save and except Shri T. K. Ramkumar and the shareholders who are his relatives, none of the Directors and Key Managerial Personnel and their relatives are concerned or interested in the agenda item.

Shri. T.K. Ramkumar, is having vast experience and knowledge in the field of Law and Banking matters. The Board is of the opinion that his continued guidance to the Bank in the matters relating to his expertise areas will assist the Board to take informed decisions. Therefore, the Board in terms of Regulation 25 (2A) of SEBI Listing Regulations, 2015, recommends the re-appointment of Shri T. K. Ramkumar as an Independent Director on the Board of the Bank not liable to retire by rotation as set out at Item No.2 of the Notice for approval by Members as Special Resolution.

BRIEF PROFILE OF SHRI K. VAIDYANATHAN PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURES REQUIREMENTS) REGULATIONS, 2015 [AS AMENDED] AND SECRETARIAL STANDARD ISSUED BY ICSI

Name of the Director	K. VAIDYANATHAN (DIN 07120706)
Father's Name	G. Kalyanasundaram
Date of Birth / Age	March 28, 1952, 72 years
Qualification	B.Sc, FCMA, FCS
Brief resume including experience	<p>Expertise: Accountancy & Finance, Information Technology and Business Management.</p> <p>He is a Fellow Member in the Institute of Company Secretaries of India and Institute of Cost Management Accountants of India.</p> <p>Holds more than 40 years of rich domain experience in the fields of Financial and Management Accounting, Corporate Finance, Taxation, Auditing, Commercial, Regulatory Compliances, Secretarial Practice and Corporate Governance. Held Senior & Executive level positions in various companies of repute viz.</p> <ol style="list-style-type: none"> Chief Finance Officer and Company Secretary in medium sized IT Services Company. General Manager in Reliance Industries Ltd. Dy. General Manager in Bharat Earth Movers Ltd. Dy. Director in the Oil Prices Review Committee constituted by Govt. of India. Managerial positions in Cochin Refineries Ltd, Bongaigaon Refinery and Petrochemicals Ltd, Indian Audit Dept.
Nature of expertise in specific functional areas	Accountancy & Finance, Information Technology and Business Management
Date of appointment in the Bank (in current term)	03.05.2019
Relationship with other Directors or Key Managerial Personnel of the Bank	Nil
Membership in Board Committees	<p>As on date he is a Member in the following Committees of the Board:</p> <p>Audit Committee Special Committee for Monitoring and Follow-up of frauds Corporate Social Responsibility Committee</p> <p>As on date he is a Chairman of the Nomination Committee of the Board</p>
Other outside Directorships held	Nil
Listed entities from which he has resigned in the past three years	Not Applicable
Remuneration sought to be paid	The Director is not liable for any remuneration except sitting fee for attending Board and Committee meetings together with reimbursement of out of pocket expenses for attending the meetings and Profit Linked Commission for each financial year depending on the performance of the Bank & within the overall limit as approved by the Board.

Remuneration last drawn	During FY 2023-24, remuneration of Rs. 25.25 lakh was paid (including Profit Linked Commission of Rs. 10.00 lakh for FY 2022-23).
Number of Board meetings attended during the year	11 Board meetings in FY 2023-24
Equity Shareholding as on March 26, 2024	100
Skills and capabilities required for the role and the manner in which he meets such requirements	Shri K. Vaidyanathan brings into the Board the skill sets of Financial and Management Accounting, Corporate Finance, Taxation, Auditing, Commercial, Regulatory Compliances, Secretarial Practice and Corporate Governance with over 40 years of rich experience in the Indian corporate sector in depth understanding of Corporate Laws and has been guiding the Bank in the matters relating to his respective fields.

BRIEF PROFILE OF SHRI. T. K. RAMKUMAR PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURES REQUIREMENTS) REGULATIONS, 2015 [AS AMENDED] AND SECRETARIAL STANDARD ISSUED BY ICSI

Name of the Director	T. K. RAMKUMAR (DIN 02688194)
Father's Name	T. K. Krishnamoorthy
Date of Birth / Age	December 1,1955, 68 years
Qualification	B.Com., BL
Brief resume including experience	Expertise: Law He is an Advocate and Partner in M/s. Ram and Rajan Associates, Chennai and holds rich experience in Banking Law, Civil Law and Intellectual Property Rights etc. He was earlier in the Board of the Bank from June 11, 2009 to June 10, 2017 and is quite a knowledgeable person whose contribution in the first term was very much useful to the Bank, especially in the area of Law.
Nature of expertise in specific functional areas	Law
Date of appointment in the Bank (in current term)	17.06.2019
Relationship with other Directors or Key Managerial Personnel of the Bank	Nil
Membership in Board Committees	As on date he is a Member in the following Committees of the Board: <ol style="list-style-type: none"> 1. Compensation and Remuneration Committee 2. Committee to review of NPA & Suit Accounts 3. IT Strategy Committee 4. Corporate Social Responsibility Committee 5. ARC Sale Committee As on date he is a Chairman in the following Committees of the Board: <ol style="list-style-type: none"> 1. Special Committee for monitoring and follow up of Frauds 2. Premises Committee
Other outside Directorships held	NIL
Listed entities from which he has resigned in the past three years	Not Applicable
Remuneration sought to be paid	The Director is not liable for any remuneration except sitting fee for attending Board and Committee meetings together with reimbursement of out of pocket expenses for attending the meetings and Profit Linked Commission for each financial year depending on the performance of the Bank & within the overall limit as approved by the Board.
Remuneration last drawn	During FY 2023-24, remuneration of Rs. 26.50 lakh was paid (including Profit Linked Commission of Rs. 10.00 lakh for FY 2022-23).
Number of Board meetings attended during the year	Attended 12 Board meetings in FY 2023-24
Equity Shareholding as on March 26, 2024	1,64,310 representing 0.022%
Skills and capabilities required for the role and the manner in which he meets such requirements	Practicing Advocate with over four decades of experience in Banking, Civil and IPR laws.

INSTRUCTIONS FOR REMOTE e-VOTING

The remote e-voting period **begins on March 31, 2024 at 09:00 A.M. (IST) and ends on April 29, 2024 at 05:00 P.M. (IST)**. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the **record date (cut-off date)** i.e. **March 22, 2024**, can cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the said cut-off date.

How do I vote electronically using NSDL e-Voting system?





In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and e-mail id in their demat accounts in order to access e-Voting facility.

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting by Individual shareholders holding securities in demat mode

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none">1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.4. Shareholders / Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

	<p style="text-align: center;">NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  App Store </div> <div style="text-align: center;">  Google Play </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> 1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. 2. After successful login of Easi / Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote. 3. If the user is not registered for Easi / Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration 4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.
<p>Individual Shareholders (holding securities in demat mode) login through their depository participants</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL / CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID / Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
<p>Individual Shareholders holding securities in demat mode with NSDL</p>	<p>Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at toll free no.: or call at 022-48867000</p>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<p>Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542 / 43 or contact at toll free no. 1800225533</p>

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your e-mail ID is not registered, please follow steps mentioned below in **process for those shareholders whose e-mail ids are not registered.**

6. If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at **evoting@nsdl.com** mentioning your demat account number / folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and voting cycle.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify / modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the Resolution, you will not be allowed to modify your vote.

General Guidelines for Shareholders

1. **INSTITUTIONAL SHAREHOLDERS** (i.e. other than Individuals, HUF, NRI etc.) are required to send scanned copy (PDF / JPG Format) of the relevant **Board Resolution / Authority letter** etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to scrutinizer@cityunionbank.in with a copy marked to **evoting@nsdl.com**
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "[Forgot User Details/Password?](#)" or "[Physical User Reset Password?](#)" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no- **022 -48867000** or send a request to **Mr. Elango S**, at **evoting@nsdl.com**

Process for those shareholders whose e-mail ids are not registered with the depositories for procuring User id and Password and registration of e-mail ids for e-voting for the Resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of the shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to shares@cityunionbank.in
2. In case shares are held in demat mode, please provide DP - Client ID (16 digit DP ID + Client ID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar card) to shares@cityunionbank.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **Step 1 Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring User Id and Password for e-voting by providing above mentioned documents.
4. **In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in de-mat mode are allowed to vote through their de-mat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and e-mail ID correctly in their de-mat account in order to access e-Voting facility.**